

Ullapool Museum Trust

Minutes of the 255th meeting of Ullapool Museum Trust held on
Thursday June 17th at 11.00am via Zoom

1. **Present:** Ellie Ing, Siobhan Beatson, Alastair Cunningham, Jenny Cunningham, George Hobbs, Mhairi Muncaster, Helen Avenell,
2. **Apologies:** Jemma Middleton, Ian Cockburn, Penny Stewart, Lesley Spenceley
3. Minutes of 11th May 2021 were approved
4. There were no matters arising.
5. Chair report: Trustees report is ready to be sent to Companies House. To be sent with the financial report after approval at the AGM in October.

Ops Plan: (see attached document)

- Ali Parsons to help with collections, carrying on from where Ellie and Alastair left off.
- Volunteers: 3 new reception volunteers are now on the rota. It was agreed we should employ a cleaner (at a maximum spend of £50 per week.)
- Interpretation - this is ongoing
- Siobhan to put together visitor surveys
- Paypal - we now have full charity and business status
- Board members (aim 8) - a vice chair needs to be recruited. Siobhan to advertise.
- Accredited status review September 2022

6. Finances:

Banking: awaiting confirmation of new account with new signatories.
Meanwhile the existing account can be used.

Spending: Large spends include £3500 on insurance; phase one of Inverlael project £6000 (covered by grant); Electricity bill required a catch up payment of £2000. The annual bill is £5500 - the board agreed to look at ways to reduce this immediately, the heating will be turned off for now, options for more efficient use of energy to be considered.

Reserves: very little change

7. Rota and volunteers: Having 3 new volunteers may enable us to open on Wednesdays in August (prior to that Arran and others will be taking holiday). There were queries from reception volunteer Robbie about the state of the signs around the village advertising the museum. Renovation of these is in progress. There was some discussion of the source of funding for this.

8. Museum manager's update:

New season opening: more than 300 visitors. Fits with expectations

Birds flying into the building: will check our options with builder;

Shop: sales are exceeding expectations; similar to 2019

Website update: delayed while waiting for response from Dulsie

Meeting with conservation architect regarding building maintenance - Ellie agreed to attend with Siobhan.

Archaeology week: Planned for 2nd October 2021 at Clachan. To include a walk and a talk about Inverlael project.

Alarm system: needs updating to comply with current legislation. £160 + VAT.

9. Lost Inverlael update: see attached document

Around 20 adults and 30 school children (S1 from Ullapool High School) took part in walk over surveys over 3 weeks on site.

Andrew Grant Mackenzie - research volunteer, has mapped most of the whole glen area and Highland Archaeology Services are putting data together.

Feedback from volunteers will be gathered.

There are more phases of research to come with a possible additional one.

For now there is a pause to concentrate on reporting including through blogs, radio (BBC Scotland) and lots of work on the website.

10. AOB: Crowdfunding for early autumn with a £5000 target.

Kate Rettie has confirmed there will be no Soup and Sandwiches fundraising events.

Next meeting: Thursday 29th July 10 am